



SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING July 1, 2022

Good Afternoon,

Please be aware that City offices will close today, Friday, July 1st, at noon, and will remain closed until July 5th at the normal business hour. Also, the annual July 4th BBQ will be held on Saturday, July 2nd, and will be served via drive-thru at Liberty Park from 11AM while supplies last.

Thanks to all our citizens who came out to Liberty Park last Saturday to enjoy Summer Jam. Kudos to all employees who worked to make the event a great success.

Some important dates to remember regarding our 2022-2023 budget are July 19th, 2022, at 6PM at City Hall, and July 26th, 2022, at both 10AM and 6PM at City Hall. The purpose of these meetings is to receive input and comments from the citizens of Grovetown regarding the proposed budget for the next fiscal year.

Repaving projects continue for Katherine Street and areas in the Reynolds Pond subdivision. Please exercise caution when traveling in these areas of town.

PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:

*The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **LOW** level. This means that the CDC recommends staying up to date with COVID-19 vaccines and getting tested if you have symptoms. You may choose to mask at any time; mask recommendations may change if cases and hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.*

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

If your trash can is missed during pickup, please contact Grovetown City Hall at 706-863-4576, Ext. 450.

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Human Resources

Personnel Count

- Number authorized = **144** full-time.
- Number employed = **125** full-time.
- 1 part-time (Museum).
- 6 part-time/as needed (Firefighters)
- 1 Summer Intern (Temporary, Part-time)

Vacancies (19)

- 3 Road Patrol Officer
- 1 Traffic Officer
- 4 Public Safety Dispatcher
- 1 Police Operations Lieutenant
- 1 Sewer Plant Operator Class 3 License
- 2 Sewer Plant Operator Trainee [using 4 temp. employees to augment staffing]
- 1 Light Equipment Operator (Streets) [using 6 temp. employees to augment staffing]
- 1 Heavy Equipment Operator 2 (Streets)
- 1 Light Equipment Operator (Parks & Recreation)
- 1 Meter Maintenance Technician Coordinator
- 3 ***Positions to be advertised after July 1st***

Hiring Actions

- Interviewed 4 applicants for Police Operations Lieutenant on 6/29/2022
- 1 Police Officer-Road Patrol – Police Department tentative start date on 7/18/2022

Safety/Training/Wellness

- Safety Talk: **Guard Against Machine Injuries!**

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants
- Coordinating harassment training through LGRMS

Police Department

Police Department arrested 9 subjects during this period:

- 1 for Theft by Taking
- 1 for Criminal Trespass
- 1 for Failure to Appear (Driving with Suspended License and No Insurance)
- 1 for Probation Violation (Driving with Suspended License)
- 1 for DUI (Refusal), Driving with Suspended License, and Open Container
- 1 for Kidnapping, Interference with Government Property, and Obstruction
- 3 for Distribution of Methamphetamine
- Criminal Investigation Division had 8 cases assigned and closed 4 cases
- Police Dept. would like to wish Officer Cami Fleming a very happy birthday
- TAC Officer Naise Gordon attended the Georgia Police Accreditation Coalition Conference last week from 6/19-6/24

Fire Rescue

- Fire Department responded to 22 calls:
 - 14 medical
 - 8 fire
- Attended Summer Jam event on June 25th
- Congratulations to Firefighter Paramedic Joseph Ladousier on passing written and skills testing to become a NPQ-certified Apparatus Pumper Operator
- Fire crews will be assisting with BBQ at Liberty Park on July 2nd

Leisure and Recreation (L&R) Services

- Leisure and Recreational Shop: Cleaned, organized shop, washed vehicles, and cut grass
- Kiddie Hall: Cut grass
- Euchee Creek Trails: Cut grass, blew off trails
- 2nd Ave. Cemetery: Cut grass
- Municipal Court: Cut grass
- Wildflower Garden: Cut grass
- 201 E Robinson Ave.: Cut grass
- Harvestwood Dr.: Cut grass

Rental & Member Updates

- 4 new rental contracts with 4 contracts returned with payment
- Facilities and fields were utilized a total of 59 hours
- 1 new gym membership

Fleet Maintenance

- **Stormwater/Sewer**
 - Chevy Silverado: Routine service
 - Ford F-250: Routine service
 - Gravely Mower: Replaced blades
- **Street Dept.**
 - John Deere Mower: Routine service and replaced blades
 - Ford F-250 Utility: Routine service

- Chevy Silverado 1500: Routine service
- **Police Dept.**
 - Ford Crown Vic: Repaired AC
 - Chevy Tahoe: Routine service and replaced headlight
- **Leisure and Recreation**
 - John Deere Mower: Routine service

Facility Maintenance

- A total of 13 work orders for this week:
 - 5 at City Hall, 2 at Police Dept., 2 at Sewer Plant, 2 at Liberty Park, 1 at Courthouse, and 1 at Museum

Upcoming Programs

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM
- 4th of July Drive-Thru BBQ: July 2nd at Liberty Park from 11AM while supplies last

Information Technology

- Installed a new computer for Fire Station #1
- Ordered and delivered 4 new MiFi's for the Police Dept.
- Ordered and assigned 2 SIM cards to the corresponding Cradlepoint for the Fire Dept.
- Attended meeting for automating City's documents approval processes
 - This allows for 1 central repository and for easy document approval up and down the chain
- This week was very busy with 23 Calls for service
 - Credential resets lead the way for issues

Public Works

Streets and Sanitation Dept.

- Bulk and yard waste were down this week to 28 tons
- Crews picked up 27 bags of litter on the main thoroughfare
- Potholes were fixed on Hayne Dr., on the corner of Parham Rd.
- Grass was cut on Wrightsboro Rd, Ford Ave., Railroad Ave., and Robinson Ave.
- Street Sweeper cleaned Liberty Hills subdivision, Old Wrightsboro Rd., and John St.
- Crew cut low hanging limbs on Hardy Dr. and Railroad Ave.
- Ran litter detail throughout week and weekend

Sewer Dept.

- Crews used vac-truck to clean out Butler Creek lift station
- Pulled pumps for cleaning at:
 - Dodge Lane lift station
 - Liberty Park lift station
- Installed new float at the Dodge Lane lift station
- Uncovered conduit at Dodge Lane lift station
- Assisted WWTP with cross training
- Ran daily sewer route checking all lift stations
- Cut grass at the WWTP headworks

Stormwater Dept.

- Assisted Sewer Department with:
 - Cleaning lift stations
 - Finding the conduit at Dodge Lane
- Maintained storm ponds:
 - Jackson St. pond
 - Washington St. pond
 - Cavin St. pond
- Assisted Water Dept. with cut-offs this month

Water Dept.

- Ran daily water route
- 30 locates
- 163 work orders
- 13 histories
- 3 water leaks repaired
- Cut off/cut on water per City Hall
- Uncovered buried manhole and located a service line
- Greased pumps at Trudeau Tr./GIW booster station
- Continued cleanup process at the old well lot on 6th Ave.
- Cut grass at lift stations, ponds, water tanks, WWTP, and well house
- Sprayed along fence line
- Picked up litter in a retention pond
- Pressure washed breakroom/lab building, sidewalk, and parts building
- Monitored progress of Milton Hitt project

Infrastructure Inspections

- Assisted Sewer Dept. at the Dodge Ln lift station locate and uncover conduit running from the holding tank to the missions box
- Existing Infrastructure Inspections: 1
- Developmental infrastructure inspections this week: 10
- Fiber boring is ongoing:
 - Magnolia Station

Deer Hollow Section 3

- Vacuum testing of all manholes in section 3 took place and all manholes passed; concrete apron and rip rap rock was installed at the pond

Milton Hitt Rd.

- Project about 99% complete; awaiting back flow test, and they have to add some more crush and run to the lift station

Reynolds Cir. and Reynolds Way Asphalt Replacement

- ShepCo contractors not on-site, but all manholes are marked with cones so that when they asphalt, they won't be covered over

Cawley Pond

- Still no work, word of, or contractor sighting on Cawley Pond

Planning and Community Development

- Director, Ronnie Kurtz, and Intern, Ethan Dent, attended the Columbia County Chamber of Commerce's After Hours event on 6/27. It was hosted at the Home2Suites just outside of Grovetown, a testament to the esteem of our area!
- City Planner, Jonathan Bush, attend the 4th Virtual Public Meeting for the Ft. Gordon Regional Growth Management Plan hosted by the CSRA Regional Commission on 6/27. The last 3 chapters of the report, focused on housing, childcare, and infrastructure, were presented along with an implementation strategy for the entire plan. Documents may be viewed on their website at fortgordongmp.com.
- Our Director attended the Rotary Club of Columbia County West's weekly lunch on 6/28 at St. Teresa of Avila Catholic Church just outside of Grovetown.
- Our Director and Intern attended the Ft. Gordon Change of Command Ceremony on 6/30, commemorating the transition of Garrison Command from Col. Shaw Pick to Col. Reginald Evans.
- 104 total building inspections

Meeting Update

- Planning Commission
 - 7/21 Meeting: Request to approve preliminary plat for 109 Old Thompson Rd.
- BZA
 - 7/7 Meeting:
 - 1135 Newmantown Rd. ("Rivercrest Townhomes"): Request to encroach front and rear setbacks to accommodate townhome units.

Code Enforcement Update

- 12 signs removed from Public ROW
- Overgrown Vegetation
 - 1 NOV
 - 1 warning
- Parking Violations
 - 3 warnings
- Property Maintenance
 - 2 warnings
- Obstruction of ROW
 - 5 warnings
- 4 responses to civil concerns
- 4 permit checks for construction jobs within the City
- 11 cases deemed in compliance

DEVELOPMENT PROGRESS CHART

DATE: July 1, 2022

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% of Project Completed</u>	<u>Comments</u>
Commercial					
<u>1</u>	<u>Dunkin Site (4 Unit Building)</u>	<u>2</u>	<u>1</u>	<u>25%</u>	<u>Dunkin held soft open 06.07</u>
<u>2</u>	<u>Therapy Trails</u>	<u>=</u>	<u>=</u>	<u>=</u>	<u>Site plan approved. Expect work to begin soon</u>
Residential					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>64</u>	<u>59</u>	<u>92%</u>	<u>No change</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>60</u>	<u>90%</u>	<u>No change</u>
<u>3</u>	<u>McCoy's Creek Section 6 (52 Single Family Homes)</u>	<u>50</u>	<u>40</u>	<u>77%</u>	<u>1 C/O</u>
<u>4</u>	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>105</u>	<u>53</u>	<u>48%</u>	<u>5 C/Os</u>
<u>5</u>	<u>Caroleton, Phase 2 (74 Single Family Lots)</u>	<u>74</u>	<u>74</u>	<u>100%</u>	<u>Project Complete</u>
<u>6</u>	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>42</u>	<u>=</u>	<u>=</u>	<u>No change</u>
<u>7</u>	<u>Robin Landing Townhomes (47 Townhomes)</u>	<u>35</u>	<u>35</u>	<u>74%</u>	<u>No change</u>
<u>8</u>	<u>Brighton Woods Townhomes Section 2 (66 Townhomes)</u>	<u>37</u>	<u>24</u>	<u>36%</u>	<u>3 C/Os</u>
<u>9</u>	<u>Brighton Park Apartments (134 Units in 29 Buildings)</u>	<u>130</u>	<u>16</u>	<u>12%</u>	<u>No change</u>
<u>10</u>	<u>Rivercrest Townhomes (45 Units in 18 Buildings)</u>	<u>=</u>	<u>=</u>	<u>=</u>	<u>Site plan approved. Expect work to begin soon</u>
	<u>Number of Renovation Permits Issued</u>	<u>38</u>			
	<u>Number of New Construction Permits Issued</u>	<u>0</u>			
	<u>Total Number of Permits Issued</u>	<u>38</u>			
	<u>New Business Licenses Issued: 3</u>				

Renewal Business Licenses Issued: 0			
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Public Information Officer

- Posted voluntary water conservation request to City website and social media
- Informed public of suspension of hydrant testing via social media
- Photographed 2022 Summer Jam event
- Posted July 4th holiday hours to City website and social media
- Registered members of City leadership and attended Columbia County Chamber of Commerce Harlem Meet and Greet
- Published GMA press release on Councilwoman Smith's Certificate of Achievement to City website and social media
- Updated public on road paving project via social media
- Conducted phone interview with Augusta Press on request for voluntary water conservation
- Posted alert regarding technical difficulties with City phonelines to social media
- Photographed Rolling Glory 3 flag display at Veterans Park for social media
- Posted public notice regarding water main/stormwater drain updates to social media
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- *4th of July Drive-Thru BBQ: July 2nd at Liberty Park from 11AM while supplies last*
- *Board of Zoning Appeals will hold a meeting on July 7th, 2022, at 6PM in the Council Chambers at City Hall*
- *City Council will hold a meeting on July 11th, 2022, at 6PM in the Council Chambers at City Hall*
- *Public Hearings will be held on July 19th, 2022, at 6PM in the Council Chambers at City Hall, and on July 26th, 2022, at both 10AM and 6PM*

Closing Comments

246 years ago, the Declaration of Independence was signed, and a nation was born. Take time on the 4th of July to celebrate with family and friends and give thanks for this beautiful country we call home. Best wishes to you all on this most important holiday.

Gary E. Jones, Mayor

