



***SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING
June 24, 2022***

Good Afternoon,

Grovetown will hold its annual Summer Jam event on Saturday, June 25th, from 5PM-10PM at Liberty Park. Several local musicians will be on hand to provide music, so come join us for some good food and good fun!

Please be aware that City offices will close on Friday, July 1st, at noon and will remain closed until July 5th at the normal business hour. The annual July 4th BBQ will be held on Saturday, July 2nd and will be served via drive-thru at Liberty Park from 11AM while supplies last.

Repaving projects continue for Katherine Street and areas in the Reynolds Pond subdivision. Please exercise caution when traveling in these areas of town.

PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:

*The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **LOW** level. This means that the CDC recommends staying up to date with COVID-19 vaccines and getting tested if you have symptoms. You may choose to mask at any time; mask recommendations may change if cases and hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.*

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

If your trash can is missed during pickup, please contact Grovetown City Hall at 706-863-4576, Ext. 450.

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Human Resources

Personnel Count

- Number authorized = 144 full-time.
- Number employed = 125 full-time.
- 1 part-time (Museum).
- 6 part-time/as needed (Firefighters)
- 1 Summer Intern (Temporary, Part-time)

Vacancies (19)

- 3 Road Patrol Officer
- 1 Traffic Officer
- 4 Public Safety Dispatcher
- 1 Police Operations Lieutenant
- 1 Sewer Plant Operator Class 3 License
- 2 Sewer Plant Operator Trainee [using 4 temp. employees to augment staffing]
- 1 Light Equipment Operator (Streets) [using 6 temp. employees to augment staffing]
- 1 Heavy Equipment Operator 2 (Streets)
- 1 Light Equipment Operator (Parks & Recreation)
- 1 Meter Maintenance Technician Coordinator
- 3 ***Positions to be advertised after July 1st***

Hiring Actions

- 1 conditional job offer extended for Light Equipment Operator – Streets & Sanitation on 6/21/2022

Safety/Training/Wellness

- Safety Talk: **Slips, Trips and Falls!**

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants
- Coordinating harassment training through LGRMS

Police Department

Police Dept. arrested 9 subjects during this period:

- 3 for DUI
- 1 for Possession of Marijuana with Intent to Distribute
- 1 for Simple Battery (Family Violence)
- 1 for a Warrant for Spalding County Sheriff's Office (Probation Violation/Simple Assault)

- 1 for Criminal Trespass
- 2 for Driving While License Suspended
- Criminal Investigation Division had 4 cases assigned and closed 3 cases
- Chief Kitchens, Major Eastman, Cpt. Powell, Sgt. Carroll, and Sgt. Nieves attended a course titled “The Future of Law Enforcement” with an emphasis on the Servant Officer

Fire Rescue

- Fire Dept. responded to 15 calls:
 - 11 medical
 - 4 fire
- Conducted hydrant testing June 21st-22nd
- Shift 3 will be attending active shooter training with Columbia County Fire Department at Evans High School on June 23rd; all fire personnel will complete this training in the month of June
- Requested PIO Jordan Johnson to post about the outdoor burn ban with information from the Georgia Forestry Commission; we have seen an increase in outdoor burning complaints and have had several fires from discarded smoking materials
- Firefighter EMT Wayne Wingrove started part-time in the Fire Department on June 16th; at this time, all paid positions are filled in the Fire Department

Leisure and Recreation (L&R) Services

- Leisure and Recreational Shop: Cleaned, organized shop, washed vehicles, and cut grass
- Welcome Signs: Cut grass
- Kiddie Hall: Cut grass
- City Hall/Veterans Park: Cut grass
- Euchee Creek Trails: Cut grass, cleaned trails
- 2nd Ave. Cemetery: Cut grass
- Municipal Court: Cut grass
- Goodale Park: Cut grass
- Wildflower Garden: Cut grass
- 201 E Robinson Ave.: Cut grass
- Harvestwood Dr.: Cut grass

Rental & Member Updates

- 3 new rental contracts with 4 contracts returned with payment
- Facilities and fields were utilized a total of 67 hours
- 1 new gym membership

Fleet Maintenance

- **Stormwater/Sewer Dept.**
 - Ford F-250 Utility Truck: Routine service
 - Gravely Mower: Routine service
 - GMC Sierra 3500: Routine service
 - CAT 420 Backhoe: Topped off all fluids
- **Street Dept.**
 - John Deere Gator: Installed light bar

- U-Dump Trailer: Replaced battery
- Chevy Silverado: Routine service
- Bandit 1890 Chipper: Replaced fuel lines and filters
- **Police Dept.**
 - Chevy Tahoe: Routine service and replaced spare tire
 - Ford Interceptor: Routine service
- **Leisure and Recreation**
 - Ford F-150: Replaced transmission line
 - John Deere Mower: Routine service

Facility Maintenance

- A total of 11 work orders for this week:
 - 3 at City Hall, 2 at Police Dept., 1 at Sewer Plant, 3 at Liberty Park, 1 at Courthouse, and 1 at the Museum

Upcoming Events/Programs

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM
- Grovetown Summer Jam: June 25th at Liberty Park from 5PM–10PM
- 4th of July Drive-Thru BBQ: July 2nd at Liberty Park from 11AM while supplies last

Information Technology

- Focused on completing references for branded phone app
 - Results have been released to City Administrator with decision forthcoming
- Resolved some issues from an inter-office move at Wastewater Treatment Plant
- Received new computer for Fire Dept.
- Sent equipment purchasing quote for cellular Wi-Fi at WWTP
 - Provides internet connectivity for belt press and blower room if approved
- Continued efforts to source and quote a mounted TOUGHBOOK solution for Public Works
 - Allows for inspector to complete work without office space or assistance
- Calls for Service predictably low at 11

Public Works

- Road improvement projects on Kathrine St. and in Reynolds Pond subdivision underway

Streets and Sanitation Dept.

- Bulk and yard waste was up this week to 42.01 tons
- Litter pick-up this week was slightly down to 28 bags of litter on the main thoroughfare
- Repaired potholes in Grove Landing
- Street Sweeper used to clean Whiskey Rd.
- Cut grass on Wrightsboro Rd. and Railroad Ave., and Old Wrightsboro Rd., Robinson Ave., and Ford Ave.
- Ran litter detail throughout week and weekend

Sewer Dept.

- Worked on effluent drainpipe
- Checked lime tank motor

- Vacuumed out lift stations:
 - Milton Hitt Dr.
 - Euchee Creek
 - Horizon South Pkwy.
 - Dodge Ln.
- Helped Water Dept. distribute door hangers

Stormwater Dept.

- Maintenance in Grove Landing Cir. retention pond
- Installed silt fence for new dumping area at the WWTP
- Assisted in using vac truck at lift stations
- Cut 2 ponds in Summerfield
- Cut ponds in Bryans Cove

Environmental Compliance

- Conducted preventative maintenance on disk filters
- Pressed over 20 tons of sludge
- Conducted permit-required and process control testing of raw and treated wastewater
 - All treated water samples were in compliance
- Conducted daily inspections of 8 lift stations
- Continued preparation of the Annual Watershed Report and submitted draft for approval
- Inspected detention pond in response to citizen complaint
- Conducted inspections on 2 private ponds
- Conducted routine monitoring of commercial wastewater from 2 sites in City for compliance
- Inspected grease-sand interceptor at Sparkle Express Car Wash
- Conducted maintenance with contractor on plant lime mixer, floating decanters, and belt press

Water Dept.

- Ran daily water route
- 15 locates
- 87 work orders
- 10 histories
- 7 water leaks repaired
- Meter delivered for installation at Butler Creek lift stations
- 5 house samples completed
- Cut grass at Trudeau Tr./GIW booster station
- Cut grass at lift stations, ponds, water tanks, WWTP, and wellhouse
- Installed silt fence for new dumping area

Infrastructure Inspections

- 2nd quarter landfill methane monitoring completed and submitted
- Covered some of the City Inspector's inspections during his absence
- Replaced transducer on Dodge Ln. water tank
- 6/21
 - Brandimere Townhomes, Southeastern Utilities - no work
 - Magnolia Station, Southeastern Utilities - on site working
 - Northrop, Southeastern Utilities - no work

- 6/22
 - Brandimere Townhomes, Southeastern Utilities - no work
 - Magnolia Station, Southeastern Utilities - onsite working
 - Northrop, Southeastern Utilities, AM - no work; PM on site working
 - Deer Hollow, McElmurray Construction - contacted contractor regarding a dust control complaint
 - Euchee Creek, Southeastern Utilities- no work in the city limits area
- 6/23
 - Northrop, Southeastern Utilities - no work
 - Magnolia Station, Southeastern Utilities - on site working
 - Brandimere Townhomes, Southeastern Utilities - no work

Planning and Community Development

- The City would like to remind the public that, for anyone who does not possess an occupation license for a permanent place of business within the city limits, a transient vendor license is required to sell any articles or goods for profit. If this applies to you, please contact Planning and Community Development at 706-860-5094.
- Our Director, Ronnie Kurtz, attended the Association of the U.S. Army Greater Augusta-Ft. Gordon Chapter's Monthly "Breakfast and Briefing" on 6/21. The speaker was Col. Brandon Pretlow, the Deputy Commander of the Eisenhower Army Medical Center, who gave a presentation on the status of the Medical Center and his leadership of Ft. Gordon's assistance in NYC at the start of the pandemic.
- Ashley Harris, Workforce Development Manager for the Columbia County Chamber of Commerce, stopped by our office on 6/23 to visit our summer intern, Ethan Dent, and learn more about our operations.
- 93 total building inspections.

Meeting Update

- Planning Commission
 - 7/21 Meeting: No Agenda.
- BZA
 - 7/7 Meeting:
 - 1135 Newmantown Rd. ("Rivercrest Townhomes"): Request to encroach front and rear setbacks to accommodate townhome units.

Code Enforcement Update

- 6 signs removed from Public ROW
- Overgrown Vegetation
 - 4 warnings
- Inoperative/Abandoned Vehicles
 - 1 warning
- Parking Violations
 - 2 warnings
- Obstruction of ROW
 - 2 NOVs
 - 4 warnings
- 2 permit checks for construction jobs within City

- 13 cases deemed in compliance

DEVELOPMENT PROGRESS CHART

DATE: June 24, 2022

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% of Project Completed</u>	<u>Comments</u>
<u>Commercial</u>					
<u>1</u>	<u>Dunkin Site (4 Unit Building)</u>	<u>2</u>	<u>1</u>	<u>25%</u>	<u>Dunkin held soft open 06.07</u>
<u>2</u>	<u>Sparkle Car Wash</u>	<u>1</u>	<u>1</u>	<u>100%</u>	<u>NOW OPEN</u>
<u>3</u>	<u>Therapy Trails</u>	-	-	-	<u>Site plan approved. Expect work to begin soon</u>
<u>Residential</u>					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>64</u>	<u>59</u>	<u>92%</u>	<u>No change</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>60</u>	<u>90%</u>	<u>No change</u>
<u>3</u>	<u>McCoy's Creek Section 6 (52 Single Family Homes)</u>	<u>50</u>	<u>39</u>	<u>75%</u>	<u>No change</u>
<u>4</u>	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>105</u>	<u>48</u>	44%	<u>2 C/Os</u>
<u>5</u>	<u>Caroleton, Phase 2 (74 Single Family Lots)</u>	<u>74</u>	<u>74</u>	100%	1 C/O. Project Complete
<u>6</u>	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>42</u>	-	-	<u>No change</u>
<u>7</u>	<u>Robin Landing Townhomes (47 Townhomes)</u>	<u>35</u>	<u>35</u>	74%	<u>2 C/Os</u>
<u>8</u>	<u>Brighton Woods Townhomes Section 2 (66 Townhomes)</u>	<u>37</u>	<u>21</u>	<u>32%</u>	<u>No change</u>
<u>9</u>	<u>Brighton Park Apartments (134 Units in 29 Buildings)</u>	<u>130</u>	<u>16</u>	<u>12%</u>	<u>No change</u>
<u>10</u>	<u>Rivercrest Townhomes (45 Units in 18 Buildings)</u>	-	-	-	<u>Site plan approved. Expect work to begin soon</u>
	<u>Number of Renovation Permits Issued</u>	<u>25</u>			
	<u>Number of New Construction Permits Issued</u>	<u>4</u>			
	<u>Total Number of Permits Issued</u>	<u>29</u>			

New Business Licenses Issued: 3					
Renewal Business Licenses Issued: 2					

Public Information Officer

- Observed Juneteenth and Father’s Day holidays via social media
- Alerted public to hydrant testing via social media and City website
- Posted CDC infographic on heat-related illness to social media
- Updated public on road paving projects via social media
- Posted information on burn ban to social media
- Alerted public to damaged water line at Goodale Park (6/22) via social media
- Posted message from Waste Management regarding July 4th holiday hours to social media
- Updated City website
- Collected fans for fan donation drive
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- ***Grovetown Summer Jam: June 25th at Liberty Park from 5PM–10PM***
- ***4th of July Drive-Thru BBQ: July 2nd at Liberty Park from 11AM while supplies last***
- ***Board of Zoning Appeals will hold a meeting on July 7th, 2022, at 6PM in the Council Chambers at City Hall***
- ***City Council will hold a meeting on July 11th, 2022, at 6PM in the Council Chambers at City Hall***

Closing Comments

Some important dates to remember for public hearings on our 2022-2023 budget:

- ***July 19th, 2022, at 6PM at City Hall***
- ***July 26th, 2022, at 10AM and at 6PM at City Hall***

The purpose of these meetings is to receive input and comments from the citizens of Grovetown regarding the proposed budget for the next fiscal year. Also, thanks to all our employees for their dedication to their jobs and for keeping Grovetown clean.

Gary E. Jones, Mayor

