



***SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING
June 3, 2022***

Good Afternoon,

The Grovetown Police Department are hosting their annual summer camp at Liberty Park next week, from Monday, June 6th, through Friday, June 10th, from 8AM-4PM each day.

Last week, our City received some exciting news from the State of Georgia Department of Community Affairs. Our Wastewater Treatment Plant has been selected by their office as a "Planning Success Story." Thanks to all those who have been involved in all facets of the development of this long-range project!

We'd like to give special thanks to Police Chief Jamey Kitchens for the police presence in our schools last week. Our community is blessed to have very special employees who truly care about issues that face our students and school staff.

PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:

*The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **LOW** level. This means that the CDC recommends staying up to date with COVID-19 vaccines and getting tested if you have symptoms. You may choose to mask at any time; mask recommendations may change if cases and hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.*

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

If your trash can is missed during pickup, please contact Grovetown City Hall at 706-863-4576, Ext. 450.

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Human Resources

Personnel Count

- Number authorized = **144** full-time.
- Number employed = **125** full-time.
- 1 part-time (Museum).
- 5 part-time/as needed (Firefighters)

Vacancies (19)

- 3 Road Patrol Officer
- 1 Traffic Officer
- 4 Public Safety Dispatcher
- 1 Police Operations Lieutenant
- 1 PT Firefighter/EMT
- 1 Sewer Plant Operator Class 3 License
- 1 Sewer Plant Operator Trainee [using 4 temp. employees to augment staffing]
- 1 Light Equipment Operator (Streets) [using 6 temp. employees to augment staffing]
- 1 Heavy Equipment Operator 2 (Streets)
- 1 Light Equipment Operator (Parks & Recreation)
- 1 Meter Maintenance Technician Coordinator
- 1 Lab Analyst
- 3 ***Positions to be advertised after July 1***

Hiring Actions

Interviewed 2 applicants for Police Officer-Road Patrol – Police Department on 6/3/2022

Safety/Training/Wellness

- Safety Talk: **Learn to Look: Observation is the Key to Safety**

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants
- Coordinating harassment training through LGRMS

Police Department

Police Dept. arrested 3 subjects during this period:

- 1 for Theft by Deception
- 1 for DUI

- 1 for Disorderly Conduct
- Criminal Investigation Division had 10 cases assigned and closed 4 cases
- Thanks to Officer Joseph Holshouser for his service to the City of Grovetown and wish him well in his future endeavors
- We wish Dispatcher Ranetta Rayle a safe trip as she attends the Basic Communications Officer Training Course next week in Forsyth, GA
- We are hosting our annual summer camp at Liberty Park from Monday (6/6)-Friday (6/10), from 8AM-4PM each day
- Received an ATV to assist in patrolling City parks and for search and rescue missions
- Police Officers will be equipped with new outer ballistic vests that offer comforts such as load bearing and a cooler body temperature
- Received the new Taser 7, and upon receiving training, officers will be equipped with them.

Fire Rescue

- Fire Department responded to 19 calls:
 - 12 medical calls
 - 7 fire calls
- Renovations are complete at Fire Station #1
- Fire Department personnel conducted hydrant testing May 31st-June 2nd
- Chief Kent attended the EMS Advisory Board Meeting at Columbia County EMA on June 2nd

Leisure and Recreation (L&R) Services

General

- Leisure and Recreational Shop: Cleaned and organized shop, washed vehicles, and cut grass
- Liberty Park: Cut grass
- Kiddie Hall: Cut grass
- City Hall/Veterans Park: Cut grass
- Euchee Creek Trails: Cut grass, cleaned trails
- 2nd Avenue Cemetery: Cut grass
- Municipal Court: Cut grass
- Goodale Park: Cut grass
- Wildflower Garden: Cut grass
- 201 E Robinson Ave: Cut grass

Rental & Member Updates

- 2 new rental contracts with 5 contracts returned with payment
- Facilities and fields were utilized a total of 47 hours
- 1 new gym membership

Fleet Maintenance

- **Stormwater/Sewer**
 - Ford F250 Utility Truck: Routine service; new brakes, tires, and rotors
 - Hustler Mower: Routine service
 - Chevy Silverado: Routine service

- Gravely Mower: Routine service
- **Street Department**
 - Chevy 5500 Dump Truck: Routine service
 - John Deere Gator: Routine service
- **Police Department**
 - Chevy Tahoe: Routine service
 - GMC 2500: Repaired leaking oil filter housing
 - Ford Interceptor: Routine service
- **Leisure and Recreation**
 - John Deere Mower: Routine service
- **Fire Department**
 - Ford F-550: Injector issue

Facility Maintenance

- A total of 14 work orders for this week:
 - 4 at City Hall, 3 at Police Dept., 2 at Sewer Plant, 3 at Liberty Park, 1 at Courthouse, and 1 at the Museum

Upcoming Programs

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM
- Queen Diva's Line Dance Class: June 11th from 12PM-4PM
- Grovetown Summer Jam: June 25th at Liberty Park from 5PM–10PM

Information Technology

- Focused on completing presentation for Grovetown phone app
- Resolved issues with getting 3 new phones at Fire Dept. up and running
 - Made a switching change that prevented the phones from staying programmed
- Researching and preparing implementing a solution for wires connecting IT equipment
 - The plan is to implement a citywide solution that looks professional and prevents tripping
 - Dispatch at the Police Dept. will be our first location
- Calls for Service were normal at 12
 - Password issues and printing issues led the way for issues this week

Public Works

- Congratulations to Santino Genova, who obtained his Lab Analyst license

Streets and Sanitation Department

- Bulk and yard waste were down this week to 13.07 tons
- Litter pick-up was down a little to 16 bags of litter on the main thoroughfare
- Potholes and driveways were fixed and cleaned on VFW Rd., Hardy Dr., and Horizon South Pkwy
- Street Sweeper took care of Hardy Dr., VFW Rd., Robinson Ave., and Hayne Dr.
- Ran litter detail throughout the week and weekend

Sewer Department

- Performed preventive maintenance by jetting the subdivision Reynolds Pond for CCTV
- Replaced hose on the lime pump at the WWTP

- Checked lift stations daily
- Pumped out Liberty Park manhole and unclogged a pump

Stormwater Department

- Cut pond on Landing Ln.
- Cut pond on Koweta Way
- Fixed road to the pond on Caroleton Dr.
- Picked up trash in all ponds
- Cut and picked up pine straw on Elbrus Way around storm box
- Helped with water cutoffs
- Cut Battle St.
- Cut around pond at the WWTP
- 9 work orders completed

Environmental Compliance

- Conducted preventative maintenance on the digester
- Pressed over 25 tons of sludge
- Conducted permit-required and process control testing of raw and treated wastewater
 - All treated water samples were in compliance
- Conducted daily inspections of 8 lift stations
- Continued preparation of the Annual Watershed Report
- Compiled lab and field data for end of month EPD reports
- Inventoried lab and restocked
- Stormwater cleared around the ponds on the WWTP
- Submitted sampling site request to EPD

Water Department Reports

- 73 locates this week
- 72 work orders
- Ran 4 histories
- Repaired 3 water Leaks
- Replaced 3 damaged water meters
- Repaired 4 damaged sewer cleanout caps
- Took state fluoride samples

Infrastructure Inspections

- Developmental infrastructure inspections this week: 17
- Fiber boring is ongoing:
 - Brandimere Townhomes
 - Arbor Springs

Deer Hollow Section 3

- McElmurray contractors on-site and continuing to run 6” PVC water main, make taps for water services, and install 6” water valves; rip rap rock had also been placed around some of the storm

Brighton Woods Phase 2

- Infrastructure complete

Dunkin Donuts

- Contractors are on-site and working on beautifying this project, planting bushes and using an auger to dig holes for the planting of trees – 95% done

Milton Hitt Rd.

- Contractors not on-site; still waiting on tap to be made by Columbia County

Planning and Community Development

General

- The City's revised sign code was discussed at the 5/26 City Council Work Session and is available on the City's website and Facebook. Concerned members of the public are also encouraged to view the video archive of the meeting on the City's Facebook. All are invited to submit questions via email to Jonathan Bush at jbush@cityofgrovetown.com and attend the **6/13** City Council Meeting, where the first reading will occur.
- The City of Grovetown's Wastewater Treatment plant was selected as a "Success Story" by the Georgia Department of Community Affairs. A post will be uploaded to their webpage in July highlighting this activity as an example of successful comprehensive plan implementation. Thanks and congratulations to the Public Works and Finance Departments for executing, and thank you to the CSRA Regional Commission for assisting in the preparation of the application.
- Our Director of Planning and Community Development, Ronnie Kurtz, attended the Columbia County Chamber of Commerce Business Lunch and Orientation on 6/1 with our new intern, Ethan Dent, to formally welcome him into the internship program. He starts Monday, 6/6!
- 90 total building inspections.

Meeting Update

- Planning Commission
 - 6/16 Meeting:
 - 105 E Robinson Ave.: Request to rezone to CC 2.
- BZA
 - 6/2 Meeting:
 - 302 Hardy Dr.: Approved request to encroach side yard setback for a parking structure.
 - 7/7 Meeting:
 - 1135 Newmantown Rd. ("Rivercrest Townhomes"): Request to encroach front and rear setbacks to accommodate townhome units.

Code Enforcement Update

- 10 signs removed from Public ROW
- Overgrown Vegetation
 - 1 NOV
 - 6 warnings
- Inoperative/Abandoned Vehicles
 - 1 warning
- Parking Violations
 - 2 warnings
- Property Maintenance
 - 1 warning
- Solid Waste/Trash
 - 8 NOVs

- 3 warnings
- 6 responses to civil concerns
- 2 permit checks for construction jobs within the City
- 11 cases deemed in compliance

DEVELOPMENT PROGRESS CHART

DATE: June 3, 2022

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% of Project Completed</u>	<u>Comments</u>
<u>Commercial</u>					
<u>1</u>	<u>Dunkin Site (4 Unit Building)</u>	<u>2</u>	<u>1</u>	<u>25%</u>	<u>Dunkin C/O issued. Expect to open soon.</u>
<u>2</u>	<u>Sparkle Car Wash</u>	<u>1</u>		<u>=</u>	<u>Site work is ongoing</u>
<u>3</u>	<u>Therapy Trails</u>	<u>1</u>		<u>=</u>	<u>Expect site work to begin soon</u>
<u>Residential</u>					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>64</u>	<u>59</u>	<u>92%</u>	<u>2 C/Os</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>60</u>	<u>90%</u>	<u>No change</u>
<u>3</u>	<u>Highland Hills, Section 2 (32 Apartments in 4 Buildings)</u>	<u>32</u>	<u>25</u>	<u>78%</u>	<u>No change</u>
<u>4</u>	<u>McCoy's Creek Section 6 (53 Single Family Homes)</u>	<u>49</u>	<u>38</u>	<u>72%</u>	<u>No change</u>
<u>5</u>	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>105</u>	<u>44</u>	<u>42%</u>	<u>1 C/O</u>
<u>6</u>	<u>Caroleton, Phase 2 (73 Single Family Lots)</u>	<u>73</u>	<u>72</u>	<u>99%</u>	<u>No change</u>
<u>7</u>	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>42</u>	<u>=</u>	<u>=</u>	<u>No change</u>
<u>8</u>	<u>Robin Landing Townhomes (47 Townhomes)</u>	<u>8 bldgs. (35 units)</u>	<u>7 bldgs. (32 units)</u>	<u>68%</u>	<u>No change</u>
<u>9</u>	<u>Brighton Woods Townhomes Section 2 (66 Townhomes)</u>	<u>37</u>	<u>18</u>	<u>27%</u>	<u>No change</u>
<u>10</u>	<u>Brighton Park Apartments (134 Units in 29 Buildings)</u>	<u>130</u>	<u>=</u>	<u>=</u>	<u>No change</u>
<u>11</u>	<u>Rivercrest Townhomes (45 Units in 18 Buildings)</u>	<u>=</u>	<u>=</u>	<u>=</u>	<u>Expect site work to begin soon.</u>

	<u>Number of Renovation Permits Issued</u>	<u>19</u>			
	<u>Number of New Construction Permits Issued</u>	<u>0</u>			
	<u>Total Number of Permits Issued</u>	<u>19</u>			
	<u>New Business Licenses Issued: 3</u>				
	<u>Renewal Business Licenses Issued: 0</u>				

Public Information Officer

- Observed Memorial Day holiday via social media
- Alerted public to hydrant testing via social media
- Registered members of City leadership for Columbia County Chamber of Commerce Executive Luncheon Series on 6/8 and After Hours event on 6/27
- Assisted IT Dept. in creating presentation for branded phone application platform pitch
- Alerted public to downed phone lines at Police Dept.
- Interviewed City employees for highlight on social media
- Updated digital sign at City Hall
- Updated City website
- Updated public on Goodale Park reopening
- Contacted WRDW to issue correction on news story
- Pitched branded phone application platform to administration alongside IT Dept.
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- *City Council will hold a meeting on June 13th, 2022, at 6PM in the Council Chambers at City Hall*
- *Planning Commission will hold a meeting on June 16th, 2022, at 6PM in the Council Chambers at City Hall*
- *Board of Zoning Appeals will hold a meeting on July 7th, 2022, at 6PM in the Council Chambers at City Hall*
- *Grovetown Summer Jam: June 25th at Liberty Park from 5PM–10PM*

Closing Comments

Our flag displays will remain up during the next few weeks in honor of Flag Day (6/14) and July 4th; several citizens have used Veterans Park for photo opportunities. Thanks to all employees for their dedication to their jobs and for keeping Grovetown clean.

Gary E. Jones, Mayor

