

City of Grovetown
REGULAR COUNCIL MEETING
May 8, 2023 6:30 p.m.

The regular meeting of the Grovetown City Council was held on Monday, May 8, 2023, at 6:30 p.m. in the Council Chambers. Present were Mayor Gary E. Jones, Mayor Pro-Tem Eric Blair, Councilmember Deborah Fisher, Councilmember Sylvia Martin and Councilmember Ceretta Smith.

Also present were City Administrator Elaine Matthews, Finance Director/Asst. City Administrator Bradley Smith, IT Tech John Klosinski, Planning and Community Development Director Ronnie Kurtz, Human Resources Director David Toulson, Fire Rescue Chief Wayne Kent, General Services Director David Carlin, Utility Services Director Keith Lyons, Interim Utility Services Director Raymond Fulcher, Public Information Officer Jordan Johnson, City Attorney Chris Dube and City Clerk Brian Henderson (via Facebook Live).

Council conducted a work session to review agenda items at 6:00 p.m.

1.

Call Meeting to Order/Announcement of Quorum

Mayor Jones called the meeting to order at 6:30 p.m. and acknowledged a quorum.

2.

Invocation/Pledge of Allegiance

Councilmember Ceretta Smith gave the invocation, followed by the Pledge of Allegiance.

3.

Approval of Agenda

Councilmember Fisher made a motion to approve the agenda. Councilmember Martin seconded the motion, all in favor and the motion carried.

4.

Approval of the April 10, 2023 Regular Meeting Minutes

Councilmember Martin made a motion to approve the April 10, 2023 regular meeting minutes. Councilmember Blair seconded the motion, all in favor and the motion carried.

5.

Committee Chair Reports

Public Safety

Councilmember Blair reported the monthly statistics for the Grovetown Police Department, K-9 Unit, Grovetown Fire Rescue, and Criminal Investigation Department. He stated that on April 22, 2023 Grovetown Police Department held a Drug Take Back day. Councilmember Blair congratulated Sergeant Jared Nieves for being recognized at the Golden Shield Honors Awards ceremony that is sponsored by the Mothers Against Drunk Driving. Councilmember Blair reported that Grovetown Fire Rescue is still conducting fire hydrant testing and they also checked the hydrants where the new depot building will be located. He congratulated Firefighter Brandon Hesterman on passing his skills and written Firefighter 2 exam. He also reported on many of Fire Rescue's accomplishments during April 2023.

The remaining report was deferred to Fire Rescue Chief Wayne Kent.

Utility Billing and Utility Services

Councilmember Fisher reported the monthly statistics for the Utility Billing Department.

The remaining report was deferred to Interim Utility Services Director Raymond Fulcher.

Planning and Development

Councilmember Smith reported the monthly statistics for the Planning and Community Development Department. She also thanked all citizens for working with Code Enforcement to correct violations in a timely manner.

The remaining report was deferred to Planning and Community Development Director Ronnie Kurtz.

General Services

Councilmember Martin reported on the monthly statistics and field utilization for the month of April 2023. She thanked the General Services Department for all the cleaning, organizing, and maintenance they have performed around the City. She also thanked everyone who was able to help deliver Easter eggs to the elementary schools and Columbia County Community Connections, since the City was not able to hold the Easter egg hunt this year due to weather conditions. Councilmember Martin announced that on June 17, 2023, from 12pm to 6pm the Leisure and Recreation Department will be holding the June Jam at Liberty Park.

The remaining report was deferred to General Services Director David Carlin.

Administration

The report was deferred to City Administrator Elaine Matthews.

6.

Financial Statement

Councilmember Blair made a motion to approve the financial statement. Councilmember Smith seconded the motion, all in favor and the motion carried.

7.

Employee of the Month

City Administrator Elaine Matthews presented Eli Hogan from Grovetown Leisure and Recreation Department with the employee of the month award for April 2023.

8.

Service Award

City Administrator Elaine Matthews presented Chris Davis with a certificate celebrating 15-years of service with the City of Grovetown.

9.

Recognition to the Grovetown Elementary School “Safety Patrol” for 2022-2023

Councilmember Martin presented Grovetown Elementary School Safety Patrol with a certificate for their work in keeping Grovetown Elementary safe and secure.

10.

Public Announcements

Councilmember Fisher thanked all the citizens and employees that supported and participated in activities for Georgia's Cities Week.

11.

Citizens Comments

Judy Long addressed Mayor and Council about the recognition ceremony for former Mayor Dennis Trudeau conducted by the Fort Gordon Golf Club.

12.

General Business: Old

12A.

Recommend Adoption of Ordinance 2023-04-03, Ordinance to Adopt Amended and Restated Comprehensive Zoning Ordinance and Zoning Map for the City of Grovetown, Second Reading

Councilmember Smith made a motion to accept the second reading and adopt Ordinance 2023-04-03, Ordinance to Adopt Amended and Restated Comprehensive Zoning Ordinance and Zoning Map for the City of Grovetown. Councilmember Blair seconded the motion, all in favor and the motion carried.

13.

General Business: New

13A.

Recommend Award Bid to Horizon Construction & Associates, Inc. for the Courthouse Parking Lot Construction Project in the amount of \$619,384.00

Councilmember Martin made a motion to award the bid to Horizon Construction & Associates, Inc. for courthouse parking lot construction project in the amount of \$619,384.00. Councilmember Smith seconded the motion, all in favor and the motion carried.

13B.

Recommend Approval of the Contract Documents between the City and Horizon Construction & Associates, Inc. for the Courthouse Parking Lot Construction Project in the amount of \$619,384.00

Councilmember Blair made a motion to approve the construction contract documents between the City and Horizon Construction & Associates, Inc. for the courthouse parking lot construction project in the amount of \$619,384.00. Councilmember Smith seconded the motion, all in favor and the motion carried.

13C.

Recommend Approval of the Fee Agreement between the City and Johnson, Laschober and Associates, P.C. (JLA) for Renovations to Liberty Park in the amount of \$78,600

Councilmember Smith made a motion to approve the Fee Agreement between the City and Johnson, Laschober and Associates, P.C. (JLA) for renovations to Liberty Park in the amount of \$78, 600.00. Councilmember Martin seconded the motion, all in favor and the motion carried.

13D.

Recommend Adoption of Ordinance 2023-05-01, to Adopt the City of Grovetown Budget for the Fiscal Year 2023-2024, First Reading

Councilmember Martin made a motion to accept the first reading of Ordinance 2023-05-01, Ordinance to Adopt the City Of Grovetown Budget for the Fiscal Year of 2023-2024. Councilmember Blair seconded the motion, all in favor and the motion carried.

13E.

Recommend Approval to Reclassify One Wastewater Treatment Plant Operator III, Grade 14 to One Wastewater Treatment Plant Operator II, Grade 16 and Updated Job Description

Councilmember Fisher made a motion to approve the reclassification of one Wastewater Treatment Plant Operator III, grade 14 to one Wastewater Treatment Plant Operator II, grade 16 and updated job description. Councilmember Martin seconded the motion, all in favor and the motion carried.

13F.

Recommend Approval to Purchase 2023 GMC Sierra 2500 in the amount of \$56,153

Councilmember Smith made a motion to approve the purchase of a 2023 GMC Sierra 2500 in the amount of \$56,153.00 for use in the General Services Department. Councilmember Blair seconded the motion, all in favor and the motion carried.

14.

Director's Reports

City Administrator Elaine Matthews briefed Council on upcoming meetings for the month of May.

15.

Adjourn

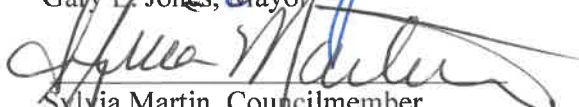
Councilmember Smith made a motion to adjourn the meeting at 7:16 p.m. Councilmember Blair seconded the motion, all in favor and the motion carried.



Gary E. Jones, Mayor



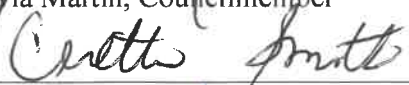
Eric Blair, Mayor Pro-Tem




Sylvia Martin, Councilmember



Deborah Fisher, Councilmember



Ceretta Smith, Councilmember

Attest:


Brian Henderson, City Clerk