



***SIGNIFICANT ACTIVITIES FOR THE WEEK ENDING
November 10, 2022***

Good afternoon,

City offices will close today at noon and will not reopen until Monday, November 14th, in observance of Veterans Day.

Please be advised that the City of Grovetown will be the recipient of a Blue Star Memorial Marker, which will be installed in Veterans Park on November 12th, 2022, at 10AM. The public is invited to attend. After the Blue Star dedication, a luncheon will be held at 11:30AM at Liberty Park to honor veterans in the community. You may contact Liberty Park for more information.

The City is in the process of installing Christmas decorations throughout the community. Thanks to our employees in Streets and Sanitation and Leisure and Recreation for their hard work.

Please be reminded that curb-side pickup is for bulk garbage and yard waste, not for household trash. Be sure yard waste is placed at the curb on Sunday night in the appropriate week for pickup in your neighborhood. Also be reminded that we do not pick up tree debris when it is cut by a company; it is the responsibility of the company to move it.

PUBLIC SERVICE ANNOUNCEMENT TO RESIDENTS:

*The CDC has recently revised its guidelines for COVID-19, helping communities determine steps to take based on the most current data by introducing COVID-19 Community Levels (Low, Medium, and High). Currently, Grovetown is at a **LOW** level. This means that the CDC recommends staying up to date with COVID-19 vaccines and getting tested if you have symptoms. You may choose to mask at any time; mask recommendations may change if cases and hospitalizations in the area begin to rise. The pandemic has impacted City operations at all levels, including some of our third-party providers. Various departments may at times operate with smaller crews due to COVID-19. Employees are required to quarantine according to CDC guidelines after contracting or being exposed to the virus. Their absences, while temporary, may negatively affect the City's ability to provide on-time services. The City would like to thank residents in advance for their understanding during this time.*

Please be aware that there is an ordinance against illegal parking and this ordinance is being enforced. Also be aware that our City has a tree ordinance. Before cutting a tree, please contact Planning and Community Development for guidance on this matter.

If your trash can is missed during pickup, please contact Grovetown City Hall at 706-863-4576, Ext. 450.

Citizens are encouraged to submit comments about the City's Zoning Code Revision project to jbush@cityofgrovetown.com. Follow this link for the information page on the City's website:

- <http://cityofgrovetown.com/304/Zoning-Code-Revision>

We have several job openings in the City. For those who may be seeking employment, please visit our website at www.cityofgrovetown.com.

Human Resources

Personnel Count

- 152 full-time number authorized
- 130 full-time number employed
- 1 part-time (Museum)
- 6 part-time/as needed (Firefighters)
- 6 temp. agency employees in Streets and Sanitation
- 4 temp. agency employees in Water/Sewer

Vacancies (22)

- 1 Human Resources Technician
- 1 Utility Billing Clerk
- 1 Road Patrol Officer
- 2 Traffic Officer
- 3 Public Safety Dispatcher
- 1 Firefighter/EMT
- 1 Utility Services Director
- 1 Sewer Plant Operator Class 3 License
- 1 Sewer Plant Operator Trainee
- 1 Light Equipment Operator (Recreation)
- 1 Light Equipment Operator (Sewer)
- 2 Light Equipment Operator (Streets)
- 1 Heavy Equipment Operator 2 (Streets)
- 1 Meter Maintenance Technician Coordinator
- 4 ***Positions to be advertised at a later date***
- 3 Part-Time Firefighter/EMT

Safety/Training/Wellness

- Safety Talk: [Assess Your Stress!](#)

Hiring Actions

- 1 Light Equipment Operator-Streets and Sanitation started on 11/7/2022
- Interviewed 6 applicants for Light Equipment Operator-Streets and Sanitation on 11/8/2022

- Interviewed 2 applicants for Police Officer-Road Patrol-Police Dept. on 11/9/2022

Worker's Comp Claims

- Nothing to report

Additional information

- Processed additional applications and preparing for interviews
- Scheduling additional interviews for other jobs as we receive enough completed applications from qualified applicants
- Processing pre-employment paperwork and backgrounds on several potential employees
- Preparing conditional job offers for several applicants

Finance

- Continue working on year-end audit

Police Department

- Police Dept. arrested 6 subjects during this period:
 - 3 for DUI
 - 1 for a Grovetown Warrant (Driving with a Suspended License and Possession of Marijuana)
 - 1 for Columbia County Sheriff's Office Warrant
 - 1 for a Court Ordered Arrest issued by Judge Blanchard
- Criminal Investigation Division had 2 cases assigned and closed 7 cases
 - CID has a pending warrant on file for an aggravated assault case.
- Happy birthday to Sgt. Michael McDaniel
- Assistant District Attorney Natalie Paine taught a class titled "Search & Seizures" to our sworn officers
- Major Robert Eastman participated in the Board of Director's meeting at Animal Services on 11/9
- Congratulations to Sgt. Jarrett Nieves on being selected as Columbia County Exchange Club's Police Officer of the year

Fire Rescue

- Fire Dept. responded to 18 calls:
 - 16 medical
 - 2 fire
- Conducted hydrant testing in Euchee Creek subdivision and Brighton development off John Huffman Way
- Lt. Andrew McFtridge and Firefighter/EMT Phil Donohue attended the Life and Fire Safety Educator at the Georgia Fire Academy from 11/7-11/10.
- Chief Kent attended a recertification class for NPQ Evaluator at the Georgia Fire Academy on 11/9
- Congratulation to Jason McAvoy on being nominated for Columbia County Firefighter of the Year

General Services

- Leisure and Recreational Shop: Cleaned shop, washed vehicles, and cut grass
- Planning and Community Development: Cut grass
- Grovetown Trails at Euchee Creek: Cut grass
- Municipal Court: Cut grass
- City Hall: Cut grass
- Liberty Park: Cut grass
- Wildflower Garden: Cut Grass
- Working on Christmas lights

Rental & Member Updates

- 9 new rental contracts and 6 returned with payment
- Facilities and fields were utilized a total of 82 hours
- 1 new gym membership

Fleet Maintenance

- **Stormwater/Sewer Dept.**
 - Gravely Zero Turn Mower: Replaced PTO and deck belts
 - Ford F-250 Utility Truck: Replaced rear tires
- **Streets and Sanitation Dept.**
 - Street Sweeper: Repaired steel shoes
 - Ford F-150: Replaced front brakes and repaired front tire
 - Chevrolet Silverado 5500: Routine service
- **Police Dept.**
 - Chevrolet Tahoe: Replaced front tires
 - Chevrolet Tahoe 2: Routine service
- **Leisure and Recreation Dept.**
 - John Deere Gator: Routine service
 - Chevrolet Silverado 1500: Routine service
 - John Deere Mower: Replaced blades
 - Chevrolet Tahoe: Replaced tires and front brakes

Facility Maintenance

- A total of 12 work orders for this week:
 - 4 at City Hall, 3 at Liberty Park, 1 at Fire Dept., 1 at Museum, 2 at Fleet Maintenance, and 1 at Streets and Sanitation Department

Streets and Sanitation Dept.

- Completed 7 service orders
- Picked up 15 bags of litter on main thoroughfare
- Picked up 16.44 tons of bulk and yard waste
- Put up Christmas lights around town
- Cut hanging limbs on Robinson Ave.
- Used Street Sweeper to clean Whiskey Rd., Robinson Ave., Wrightsboro Rd., and Old Wrightsboro Rd.

Upcoming Events/Programs

- Maverick's Fitness: Mondays and Wednesdays from 6:15PM–7:15PM
- Martial Arts Classes: Tuesdays and Thursdays from 6PM–7:30PM
- Veterans Day Luncheon: 11/12 from 11:30AM-2:30PM

Information Technology

- Conducted meeting with MyCivic for upcoming branded City cellphone app
 - This was the last meeting before launch; app will be available for public download Monday after an announcement during Director Reports at the 11/14 City Council meeting
- Installed 1 lifecycle replacement bringing our numbers to 8 of 22
- Looked into requirements for Broadband Ready Community designation and forwarded information to Planning and Community Development for consideration
- Procured and prepared new cellphone for City employee
- Call volume was low this week at 12
 - Password and email issues

Utility Services

- Please be advised to put your trash can out the night before your pick-up day

Infrastructure Inspections

- Completed 22 developmental infrastructure inspections
- Attended preconstruction meeting with Shamgar INC for work to be completed at the Huffman property due to damages from Cawley Pond
- Reviewed plans for the Pepperhill Dr. Dollar General and submitted to Planning and Community Development
- Assisted WWTP employees at belt press
- Assisted WWTP employees at effluent station with a sewer valve
- Reviewed plans for Starlite at Grovetown and submitted to Planning and Community Development
- Updated Superintendent on 2nd Ave. project
- Met with Mrs. Anderson about permits for Summerfield AT&T boring
- Met with AnSCO QCs about AT&T's boring project and gave permits to work in Grovetown

Deer Hollow Section 3A

- Contractors on-site continuing to install power, Comcast, AT&T, and conduit; also started building houses on 5 lots with framework underway

Deer Hollow Section 3B

- McElmurray contractors on-site performing a proof roll test; a few issues were found, and contractors assured that all issues will be addressed

Rivercrest Townhomes

- Garnto Southern contractors continue to install storm pipe and storm boxes

109 Old Thomson Rd.

- Contractors on-site adding to tapping sleeve and valve; a successful pressure test was completed, and sleeve and valve tap was successfully made by Wheatley's and the fire hydrant was set

Stormwater Dept.

- Completed 4 service orders
- Assisted with changing out water meters
- Assisted with repairing water leak on Parkridge Dr.

- Assisted with cutting fields at WWTP
- Cut Harvestwood retention ponds
- Assisted with clean-up at Dodge Ave. water tank
- Worked on storm drainpipe at Kiddie Park

Water Dept.

- 202 locates
- 86 service orders
- 2 histories
- 2 water leaks repaired
- State samples and state report completed
- Replaced 1 curb stop on Taylor Cir.
- 1 flow and pressure test completed
- Uncovered 3 water valve boxes
- Patched road repair on Phinizy Rd.
- Changed out 17 water meters

Sewer Dept.

- Ran and cleaned belt press
- Cleaned digester and organized tools around chemical room
- Moved lime containers and pressure washed sidewalk area
- Responded to customer complaint at Grovetown Trails at Euchee Creek
- Ran bypass pump at Dodge Ln. lift station
- Responded to sewage smell complaint on VFW Rd.
- **WWTP Employees**
 - Conducted permit-required process control testing of raw and treated wastewater
 - All results for weekly reports were in permit
 - Continued to draw down level of equalization ponds
 - Cut back on wasting due to motors for aerators being serviced
 - Ran, cleaned, and greased all fittings for belt press
 - 1 employee attended Water Lab Analyst school in Blackshear, GA

Planning and Community Development

- The City of Grovetown Department of Planning and Community Development held an informational meeting in the Council Chambers of Grovetown City Hall, 103 Old Wrightsboro Road, on Tuesday, August 30, 2022, at 6:00 PM to discuss the City's zoning code revision. Video of the event is on the City's Facebook. Citizens are encouraged to submit comment throughout the process to JBush@cityofgrovetown.com. Follow this link for the information page on the City's website:
 - <http://cityofgrovetown.com/304/Zoning-Code-Revision>
- Director Ronnie Kurtz attended the Rotary Club of Columbia County West's weekly luncheon on 10/8.
- Our Director attended Leadership Columbia County's Economic Development Day on 10/9.
- Our Director attended the Columbia County Chamber of Commerce's Pre-Legislative Breakfast on 11/10.

- Our Director attended the U.S. Army Cyber Center of Excellence and Ft. Gordon Change of Responsibility Ceremony, in which CSM Delia Quintero relinquished responsibility to CSM Michael Starrett at Ft. Gordon on behalf of the City on 11/10.
- City Planner Jonathan Bush attended the 4th Ft. Gordon-Compatible Use Study Implementation Committee at the CSRA Regional Commission on 11/10.
- Our Director was a featured speaker on a virtual panel with the Emerging Planners of Georgia to discuss recent changes to zoning at the state level on 11/10.
- 10 total building inspections

Meeting Update

- Planning Commission
 - 11.17 Meeting:
 - Request to approve preliminary plat and variance for 401 E Robinson Ave.
 - Request to approve preliminary plat and variance for 610 Katherine St.
- BZA
 - 12.01 Meeting: No Agenda.

Code Enforcement Update

- 2 signs removed from public ROW
- Overgrown Vegetation
 - 1 NOV
 - 2 warnings
- Inoperative/Abandoned Vehicles
 - 1 warning
- Solid Waste/Trash
 - 1 warning
- Obstruction of ROW
 - 1 warning
- 1 response to civil concerns
- 4 cases deemed in compliance

DEVELOPMENT PROGRESS CHART

DATE: November 11, 2022

<u>Sr. No.</u>	<u>PROJECT NAME And Project Details</u>	<u>Building Permits Issued</u>	<u>CO Issued</u>	<u>% of Project Completed</u>	<u>Comments</u>
<u>Commercial</u>					
<u>1</u>	<u>Dunkin Site (4 Unit Building)</u>	<u>3</u>	<u>1</u>	<u>25%</u>	<u>Tasty Wings Seafood buildout underway</u>
<u>Residential</u>					
<u>1</u>	<u>Grove Landing, Section 5 (64 Single Family Homes)</u>	<u>64</u>	<u>59</u>	<u>92%</u>	<u>No change</u>
<u>2</u>	<u>Brighton Landing, Section 2 (67 Single Family Homes)</u>	<u>68</u>	<u>60</u>	<u>90%</u>	<u>No change</u>

3	<u>McCoy's Creek Section 6 (52 Single Family Homes)</u>	<u>50</u>	<u>49</u>	<u>94%</u>	<u>No change</u>
4	<u>Deer Hollow Section 2 (110 Single Family Homes)</u>	<u>105</u>	<u>90</u>	<u>82%</u>	<u>No change</u>
5	<u>Deer Hollow Section 3A (54 Single Family Homes)</u>	<u>12</u>	<u>=</u>	<u>0%</u>	<u>No change</u>
6	<u>Caroleton Phase 3 (103 townhomes)</u>	<u>42</u>	<u>27</u>	<u>26%</u>	<u>No change</u>
7	<u>Robin Landing Townhomes (47 Townhomes)</u>	<u>47</u>	<u>35</u>	<u>74%</u>	<u>No change</u>
8	<u>Brighton Park Apartments (134 Units in 29 Buildings)</u>	<u>130</u>	<u>52</u>	39%	<u>4 C/Os</u>
9	<u>Rivercrest Townhomes (45 Units in 18 Buildings)</u>	<u>=</u>	<u>=</u>	<u>=</u>	<u>Site work in progress</u>
	<u>Renovation Permits Issued</u>	<u>8</u>			
	<u>New Construction Permits Issued</u>	<u>0</u>			
	<u>Total Permits Issued</u>	<u>8</u>			
	<u>New Business Licenses Issued: 1</u>				
	<u>Renewal Business Licenses Issued: 0</u>				

Public Information Officer

- Alerted public to hydrant testing via City website and social media
- Alerted public to 11/7 delay in recycling services via social media
- Updated City website
- Compiled materials for upcoming website redesign
- Observed Election Day via social media
- Alerted public to storm projections for Tropical Storm Nicole
- Updated bulletin board at City Hall
- Highlighted City employees via social media
- Attended 11/10 virtual meeting for branded City cellphone app
- Promoted events in/around Grovetown via social media

Upcoming Events/Programs/Meetings

- *Blue Star Memorial Marker Installation: 11/12/2022 at 10AM at Veterans Park*
- *Veterans Day Luncheon: 11/12/2022 at 11:30AM at Liberty Park*
- *City Council Meeting: 11/14/2022 at 6PM in the Council Chambers at City Hall*
- *Planning Commission Meeting: 11/17/2022 at 6PM in the Council Chambers at City Hall*

Closing Comments

Veterans Day is a day set aside to honor all those who have courageously served our great country. Take some time over the holiday weekend to thank a veteran for what they have done for you.

Gary E. Jones, Mayor

